

MINUTES OF THE LICENSING AND GAMBLING ACTS COMMITTEE

Wednesday 18 May 2016



COUNCILLORS PRESENT: Councillors Cook (Chair), Clarkson (Vice-Chair), Anwar, Brandt, Chapman, Coulter, Fry, Iley-Williamson, Sinclair and Wade.

OFFICERS PRESENT: Julian Alison (Licensing Manager), Daniel Smith (Lawyer) and Catherine Phythian (Committee Services Officer)

22. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Goff, Cllr Hayes, Cllr Pressel, Cllr Landell Mills and Cllr Munkonge.

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2. ELECTION OF CHAIR FOR THE COUNCIL YEAR 2016/17

The Committee **resolved** to elect Councillor Cook as Chair for the Council Year 2016/17.

3. ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2016/17

The Committee **resolved** to elect Councillor Clarkson as Vice Chair for the Council Year 2016/17.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. APPOINTMENT OF SUB-COMMITTEES FOR THE COUNCIL YEAR 2016/17

The Head of Law and Governance submitted a report the purpose of which was to establish licensing casework sub-committees for the 2016-17 Council Year to

deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

The Licensing and Gambling Acts Committee resolved to:

1. **appoint** as many licensing casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee;
2. **note** that the Sub-Committees' powers and duties are as set out in Appendix 1; and
3. **agree** the dates on which the Sub-Committees will meet if required.

6. UPDATE ON LICENSING AUTHORITY ACTIVITY: COUNCIL YEAR 2015 – 2016

The Head of Community Services submitted a report detailing the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 during the last Council Year (April 2015 – March 2016).

The Licensing Manager presented the report. He highlighted the positive working relationships that the Licensing Authority has established with a number of local and national Licensing organisations. In particular he drew attention to the closer operational links that had been established with the local police and the positive interactions with local traders.

The Chair thanked the Licensing Manager and his team for their continuing success in building a strong and effective Licensing function.

The Licensing and Gambling Acts Committee resolved to **note** the contents of the report.

7. MINUTES

The Committee resolved to **approve** the minutes of the meeting held on 26 January 2016 as a true and accurate record.

8. DATES OF FUTURE MEETINGS

The Committee **noted** the dates of future meetings.

The meeting started at 5.00 pm and ended at 5.15 pm